

Ramara Township Public Library Board

Thursday, March 9, 2023 – by ZOOM, from our homes

Board members present: Councilor Sherri Bell, Ninette Gyorody, Ken Szijarto, Karen Whitehorn, Jane Ste. Marie, Donna Hewitt, and Janet Banfield

Regrets: Deputy Mayor Keith Bell, Dayle Rochon and Adrienne Davies at 1:10 pm due to Internet issues

1. Call to order: 1:03 p.m. by Chairperson, Jane Ste. Marie

2. Consent agenda: *none*

3. Approval of agenda:

Motion #2023-13 Moved by Ken Szijarto, seconded by Sherri Bell that the agenda be accepted. Carried.

4. In Camera:

Motion #2023-14 Moved by Donna Hewitt, seconded by Sherri Bell that the meeting be taken *in camera*. Carried.

Motion #2023-15 Moved by Sherri Bell, seconded by Donna Hewitt that the *in camera* session be ended. Carried.

Motion #2023-16 Moved by Sherri Bell, seconded by Karen Whitehorn that staff proceed as directed. Carried.

5. Declaration of conflicts of interest: *none*

6. Minutes of preceding meeting: *distributed*

Motion #2023-17 Moved by Karen Whitehorn, seconded by Ken Szijarto that the minutes of the previous meeting be accepted as tabled. Carried.

7. Business arising from the minutes: *none*

8. Correspondence: *none*

9. Chairperson's remarks: *Jane Ste. Marie*
Nothing to report.

10. Treasurer's report: *distributed, Janet Banfield for Manon Higgins*

Janet did a brief overview of the 2023 financials and advised the Board that the January & February petty cash deposits have been done, but have not yet been included in the report.

Motion #2023-18 Moved by Donna Hewitt, seconded by Sherri Bell that the Treasurer's report be accepted. Carried.

11. Chief Executive Officer's report: *Janet Banfield*

The second set of test results for the Brechin branch were received and indicated that additional mold testing and remediation work was required. The Township will have the remediation company back to complete further testing and identify the necessary work.

The library presentation at the Brechin Legion was well received and recognized the need for additional outreach presentations to educate the community about all of the great programs and services the library has to offer.

Janet is hopeful that the Community Services Recovery Fund grant is successful so the library can enhance its post pandemic technology needs.

11. Chief Executive Officer's report - continued: *Janet Banfield*

All of the new eResources have been purchased by the County and uploaded to the library's website. Staff are allocating time to learn these new databases to develop a comfort level in promoting usage to patrons. As there are surplus funds for eResources, Janet has proposed the purchase of another resource to support children and youth with dyslexia. The new eBook platform, cloudLibrary, will be launched on April 3rd and staff training is scheduled for Monday, March 20th. Janet will have to participate as it is a scheduled day off for all other staff. At this point, she is not certain as to the length of the training, but it conflicts with the township councilor professional development (PD) and strategic planning day of which Janet was to attend. She may be able to attend part of the PD day with council and senior staff.

March Break registration has increased and staff are pleased that all programs will be running.

12. Council's report: *Councilor Sherri Bell*

Ramona Winterfest was well attended. Name the harvester contest has received many submissions. The Lagoon City Community Association is hosting a speaker from Shades of Hope Wildlife Refuge on March 26th at 2:00 p.m. and all are welcome to attend. The infamous McIsaac's Indoor Golf fundraiser for the Brechin Legion is on Saturday.

13. Committee reports: *none*

14. Other business:

Policies Ad Hoc Committee: As a result of the past meeting, the Board agreed to develop an Ad Hoc committee to review and recommend revisions to existing Library policies. Committee to consist of: Ken Szijarto, Jane Ste. Marie and Janet Banfield.

ACTION: *Janet to schedule a meeting sometime after March Break.*

15. Friends of the Library report: *Janet Banfield*

The Friends will be holding their AGM on April 24 at 10 a.m., followed by a regular business meeting. Three new members were recently recruited – two as a result of a library program and one as a result of speaking with Janet regarding volunteer opportunities.

16. Public comments: *none*

17. Date and location of next meeting: *Thursday, April 20, 2023 at 1:00 p.m. via ZOOM*

18. Adjournment:

Motion #2023-19 Moved by Karen Whitehorn that the meeting be adjourned at 1:52 p.m.