



AGENDA

Thursday, November 16, 2025

1:00pm, Zoom

Vision

Ramara Township Public Library enhances the quality of life in our rural township by providing public spaces, resources, and services to meet our community's changing needs.

1. Call to order:

2. Consent agenda: *none*

3. Approval of agenda:

4. In camera:

- In-camera Meeting Minutes October 16, 2025
- CEO Performance Annual Review
- MOU
- Staffing

5. Declaration of conflicts of interest:

6. Minutes of preceding: *attached*

- October 16, 2025

7. Business arising from the minutes:

- Reminder: OLS Board Conference tonight
- December Lunch/Dinner
- GIS mapping
- 2026 Library Budget
- Market Fair Value Survey
- Community Consultation Survey for St. Andrew

8. Correspondence:

- Ministry of Tourism, Culture and Gaming: [PLOG Report](#) now available.
- Strategic Planning Contract; *attached*

9. **Chairperson's remarks:** *Jane Ste. Marie*
10. **Treasurer's report:** *Elise Schofield for Manon Higgins*
11. **Chief Executive Officer's report:** *Elise Schofield, attached*
12. **Council report:** *Deputy Mayor Bell/Council Gough*
13. **Committee reports:** *none*
14. **Advocacy Reports**
15. **Other business:**
 - Board Assembly Report; *Heidi Stanley*
 - Human Resources Policies; *attached*
 - HR-09 Employee Onboarding, Development, and Promotion Policy
 - HR-10 Training & Development
 - FN-04 Travel & Expense Policy
 - HR-12 Disciplinary Policy
 - HR-13 Compensation and Benefits Policy 52-55
 - *NEW** suggested closure: December 24th
 - 2026 FN-01 Fees Schedule
 - 2026 Board Meeting Schedule
16. **Friends of the Library report:** *Heidi Stanley*
17. **Public comments:**
18. **Date and location of next meeting:** TBD; Zoom
19. **Adjournment:**