

Ramara Township Public Library Board
Monday, December 2nd, 2024 – at the Ramara Centre

Board members present: Jane St. Marie (by telephone), Dayle Rochon, Karen Whitehorn, Heidi Stanley, Donna Hewitt, Janet Banfield, Adrienne Davies.

Regrets: Councilor Joe Gough, Colleen McKee, Deputy Mayor Keith Bell

Chairperson, Jane St. Marie is on an emergency trip to a Toronto hospital with a friend. She has asked Vice-chair, Donna Hewitt to chair the meeting.

1. Call to order: 11:10 p.m. by Vice-chairperson, Donna Hewitt.

2. Consent agenda: *none*

3. Approval of agenda:

Motion #2024-57 Moved by Karen Whitehorn, seconded by Dayle Rochon that the agenda be adopted. Carried.

4. In Camera

Motion #2024-58 Moved by Karen Whitehorn, seconded by Dayle Rochon that the meeting be taken *in camera*. Carried.

Motion #2024-59 Moved by Adrienne Davies, seconded by Karen Whitehorn that the *in-camera* minutes of the previous meeting be accepted. Carried.
(*Motion copied from in camera minutes*)

Motion #2024-60 Moved by Heidi Stanley, seconded by Dayle Rochon that the Board approve the report of the Ad Hoc Selection Committee. Carried. (*Motion copied from in camera minutes*)

Motion #2024-61 Motion located in the *in-camera minutes*

Motion #2024-62 Moved by Dayle Rochon, seconded by Karen Whitehorn that the *in camera* session be ended. Carried.

5. Declaration of conflicts of interest: *none*

6. Minutes of preceding meeting:

Motion #2024-63 Moved by Karen Whitehorn, seconded by Heidi Stanley that the Board accept the minutes of the November 24 meeting. Carried

7. Business arising from the minutes: *none*

8. Correspondence: *none*

9. Chairperson's remarks: *none*

10. Treasurer's report: *Janet Banfield for Manon Higgins /*
Not available.

11. Chief Executive Officer's report: *Janet Banfield, attached*

This is her final meeting, and Janet thanked the Board for their support over the years. She had been concerned about the changeover, but preparations have gone very well. Janet hopes for support from the new Township CAO and suggested that our Chair and Vice-chair reach out to her, perhaps inviting her to a Board meeting. Thanks to the Ad Hoc Committee for their work and volunteer time; she is confident that they will be a good replacement. The new CEO will be very busy with the priorities Janet has identified: website design, relationship building, fundraising, bequests, potential new Brechin branch, etc.

Donna repeated thanks for 24½ years of amazing service. Janet has left us in good shape.

12 Council report: *none*

13. Committee reports: *none*

14. Other business:

2024 donations received for the Expansion Reserve Fund: Janet reported that the library received 2 donations— for \$960 and for \$3,000 – this year which has been requested to be added to the library's Expansion Reserve Fund.

Motion #2024-64 Moved by Karen Whitehorn, seconded by Heidi Stanley that the Board direct the Treasurer to transfer the two donations of \$960 and \$3,000 from the Operational budget to the Expansion Reserve Fund. Carried.

15. Friends of the Library report:

As reported before, the Friends lunch is on December 9.

16. Public comments: *none*

17. Adjournment: Next meeting: January 16, 2025, at 1 p.m. via ZOOM
(CEO final interviews on December 16, 9:30 a.m. at Days Inn)

Motion #2024-65 Moved by Dayle Rochon that the meeting be adjourned at 12:05 p.m.